CITY OF WEST PARK
CITY COMMISSION MEETING AGENDA

WEDNESDAY, SEPTEMBER 16, 2026
7:00 PM

COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023

www.cityofwestpark.org
Phone: 954-989-2688 Fax: 954-989-2684

Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone

W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Olalekan Akinduro, City Clerk

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of $100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence "City" action. "City" action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

1. None.

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

7. ADVISORY BOARD PRESENTATIONS

8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT

1. **Law Enforcement Monthly Statistics Report for August 2026**
   WP Monthly Stats - August 2026

9. APPROVAL OF MINUTES

1. **August 4, 2026 - Budget Hearing for Non-Ad Valorem Assessment & Proposed Mileage Rate Meeting Minutes**
   August 4, 2026 - Budget Hearing for Non AD Valorem Assessment & Proposed Mileage Rate Meeting Minutes

2. **August 19, 2026 - Regular Commission Meeting Minutes**
   August 19, 2026 - Regular Commission Meeting Minutes

3. **September 2, 2026 - Regular Commission Meeting Minutes**
   September 2, 2026 - Regular Commission Meeting Minutes

10. RESOLUTIONS – CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE BUILDING PERMIT AND INSPECTION FEE SCHEDULE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
   (Resolution 2026-75)

RESO. 2026-75 - West Park - Amending Building Permit and Inspection Fee Schedule (2026)
MEMO - Private Provider Permit fee schedule in compliance with HB 803
Exhibit A - City's Proposed Private Provider Fee Schedule
Exhibit B - HB 803 Bill Summary
Exhibit C - FEE REVISIONS - Lauderdale By the Sea
Exhibit D - FEE SCHEDULE PROPOSED - City of Weston
Exhibit E - FEE REVISION - City of Parkland

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE SUBMISSION OF AN APPLICATION TO THE AREA AGENCY ON AGING OF BROWARD COUNTY REQUEST FOR PROPOSALS (RFP) FOR A SATELLITE SENIOR CENTER; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2026-82)
RESO. 2026-82 - West Park - Ratify Submission of Application to AAABC RFP for Satellite Senior Center
Exhibit A - Request For Proposal Satellite Senior Center Broward County
Exhibit B - Notice of Intent to Submit for the Request For Proposals (RFP) for Satellite Senior Center CWP
Exhibit C - Submission City of West Park Satellite Senior Center Application

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE ACCEPTANCE OF AN AWARD FROM BROWARD COUNTY RELATING TO THE 2026 WORLD CUP MUNICIPAL EVENT SUPPORT GRANT PROGRAM; RATIFYING THE EXECUTION OF THE BROWARD COUNTY GRANT AGREEMENT BETWEEN THE CITY OF WEST PARK AND BROWARD COUNTY FOR THE 2026 WORLD CUP MUNICIPAL EVENT, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2026-64)
RESO. 2026-64 - West Park - Ratifying the World Cup Municipal Support Grant Program
MEMO - 2026 World Cup Municipal Event Support Grant Agreement with Broward County
Exhibit A - 2026 World Cup Grant Agreement with Broward County
Exhibit B - Chain of Emails between Staff and County Rep Regarding 2026 World Cup Municipal Event Support Grant Program
Exhibit C - Independent Day & 2026 World Cup Watch Party

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE ACCEPTANCE AND SUBMISSION OF THE AWARD FROM THE CITY OF LAUDERHILL FOR THE "BROWARD WELCOMES THE WORLD REGIONAL COLLABORATION PROGRAM"; RATIFYING THE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WEST PARK AND THE CITY OF LAUDERHILL FOR SUBRECIPIENT PARTICIPATION IN 2026 WORLD CUP EVENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2026-76)
RESO. 2026-76 - West Park - Ratifying the Submission and Acceptance of the Broward Welcomes Grant with Lauderhill
MEMO - Broward Welcomes the World Initiative Sub-recipient Participation in 2026 World Cup

Event Grant MOU with the City of Lauderhill
Exhibit A - MOU with City of Lauderhill
Exhibit B - Independent Day & 2026 World Cup Watch Party

12. QUASI-JUDICIAL ITEMS: RESOLUTIONS – (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A SITE PLAN APPROVAL PURSUANT TO PART II, CHAPTER 20, ARTICLE IV OF THE CITY'S CODE OF ORDINANCES ENTITLED "SITE PLAN PROCEDURE AND REQUIREMENTS" RELATING TO A NEW ASPHALT PARKING LOT FOR AN EXISTING COMMERCIAL BUILDING, LOCATED AT 4010-4012 PEMBROKE ROAD, WEST PARK, FLORIDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2026-81)
RESO. 2026-81 - West Park - Site Plan Approval (Capital J Developments LLC)
MEMO - 4010 Pembroke Road parking lot SP staff report
Attachment A - Project Application Package
Attachment B - Proof Of Public Noticing
Attachment C - City Zoning Map

13. RESOLUTIONS – (PUBLIC HEARING)

1. None.

14. ORDINANCES- FIRST READING

1. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", SPECIFICALLY AMENDING ARTICLE V, DIVISION 2, SECTION 42-197 ENTITLED "GENERAL PROVISIONS" TO ADD NEW LETTER (N) AND TO RE-LETTER ALL OTHER LETTERS OF SECTION 42-197; TO AND SPECIFIC DRIVEWAY RELATED REQUIREMENTS FOR SINGLE-FAMILY AND TWO-UNIT PROPERTIES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2026-06)
ORD. 2026-06 - West Park Ordinance - Amendment to Section 42-197 (Driveway Requirements)
MEMO - Ordinance (Text Amendments - Code Section 42-197)
Exhibit A - Text Amendments - Code Section 42-197

2. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", SPECIFICALLY AMENDING ARTICLE V, DIVISION 2, SECTION 42-200 ENTITLED "PERMITTED USES" TO AMEND THE REQUIREMENTS FOR RESIDENTIAL ZONING DISTRICTS; TO SPECIFICALLY DELETE REFERENCE FOR "COMMUNITY RESIDENTIAL FACILITY" AND REPLACE WITH "COMMUNITY RESIDENTIAL HOME FOR SIX OR FEWER RESIDENTS"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2026-07)
ORD. 2026-07 - West Park Ordinance - Amendment to Section 42-200 (Community Residential

Homes)
MEMO - Ordinance (Text Amendments -Code Section 42-200)
Exhibit A - Text Amendment - Code Section 42-200
Exhibit B - Florida State Statute 419.001

3. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", SPECIFICALLY AMENDING SECTION 42-601(G) OF ARTICLE XI, ENTITLED "OFF STREET PARKING AND LOADING" TO PROVIDE FOR TEMPORARY PARKING STANDARDS AND MAINTENANCE FOR OFF-STREET PARKING; AMENDING SECTION 42-61 ENTITLED "ENFORCEMENT, INTERPRETATION, PURPOSE AND CONFLICT" TO ALLOW REAL PROPERTY OWNERS TO REMOVE VEHICLES AT THE VEHICLE OWNER'S EXPENSE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-01)
ORD. 2025-01 - West Park - Parking in Swales Policy (revised)
Exhibit A - Memorandum for Proposed Policy for Parking in Swale Areas
Exhibit B - Municipal Government Comparisons Table of Various Policies
Exhibit C - List of Potential Challenges - Tentative Proposed Parking in Swales Policy
Exhibit D - Existing City Code Sections
Exhibit E - Planning and Zoning Advisory Board Review Summary Report

4. AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", SPECIFICALLY AMENDING ARTICLE II, SECTION 42-34 ENTITLED "GENERAL DEFINITIONS" TO DELETE THE DEFINITION OF "USED VEHICLE SALES" AND CLARIFY THAT THE DEFINITION OF "VEHICLE SALES AND RENTALS" MEANS BOTH NEW AND USED VEHICLES; TO AMEND SECTIONS 42-231 ENTITLED "PERMITTED USES" TO CLARIFY THE LIST OF LEGALLY OPERATING VEHICLE SALES AND PAWN SHOP LOCATIONS; TO CLARIFY SECTION 42-232 TO SPECIFICALLY STATE THAT ALL PAWN SHOPS NOT INCLUDED ON THE LIST OF ELIGIBLE LIST OF PAWN SHOP PROPERTIES SHALL BE PROHIBITTED; TO AMEND SECTION 42-139 ENTITLED "NONCONFORMING USE – ESTABLISHMENT" TO CLARIFY THAT NONCONFORMING USES SHALL NOT APPLY TO PAWN SHOPS AND NEW AND USED CARE SALES SUBJECT TO SPECIAL EXCEPTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2026-02)
ORD. 2026-02 - West Park - Amending Vehicle Sales and Pawn Shop Use - Final
MEMO - Text Amendments For Vehicle Sales & Pawn Shops Uses
Exhibit A - Text Amendments (Ordinance 2019-10)
Exhibit B - Text Amendments (Ordinance 2023-04)
Exhibit C - Text Amendments (List Of Legally Operating Properties)
Exhibit D - Text Amendments (Proposed Text Amendments) (REVISED)
Exhibit E - City Zoning Map

5. AN ORDINANCE OF THE CITY COMMISSION OF WEST PARK, FLORIDA, AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES

ENTITLED "ZONING", SPECIFICALLY AMENDING ARTICLE XI, ENTITLED "OFF-STREET PARKING AND LOADING", SECTION 42-612 TO CLARIFY RESIDENTIAL PARKING STANDARDS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2026-04)

ORD. 2026-04 - West Park Ordinance - Amending Off Street Residential Parking Standards
MEMO - Residential Parking Amendments
Exhibit A - Home Additions Parking Analysis

15. ORDINANCES - SECOND READING (PUBLIC HEARING)

1. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", ARTICLE V ENTITLED "DISTRICT REGULATIONS", DIVISION 3 ENTITLED "COMMERCIAL DISTRICTS", SPECIFICALLY AMENDING SECTION 42-231 ENTITLED "PERMITTED USES", TO ADD ADDITIONAL PERMITTED USES FOR MOBILE FOOD, SALES AND SERVICES UNITS; SPECIFICALLY ADDING SECTION 42-241 ENTITLED "MOBILE VENDING" TO PROVIDE REGULATIONS REGARDING MOBILE FOOD, SALES AND SERVICES UNITS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-04)

ORD. 2025-04 - REV - West Park - Proposed Mobile Vending Policy Ordinance
MEMO - Text Amendments For Mobile Vending
Exhibit A - February 7, 2024 City Commission Agenda Item
Exhibit B - May 13, 2024 Planning Board Agenda Item
Exhibit C - June 12, 2025 Public Workshop Agenda Item
Exhibit D - Business Impact Estimate
Exhibit E - Proof of Public Noticing
Exhibit F -Analysis of Policy Suggestions
Exhibit G - Resolution 2018-104

2. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", ARTICLE III ENTITLED "ADMINISTRATION AND ENFORCEMENT", DIVISION 2 ENTITLED "PERMITS AND CERTIFICATES", ADDING SECTION 42-87 ENTITLED "VACATION RENTAL REGISTRATION PROGRAM", TO PROVIDE FOR REGULATIONS AND REGISTRATION REQUIREMENTS FOR VACATION RENTALS WITHIN THE CITY LIMITS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-07)

ORD. 2025-07 - West Park - Amend Ord (Vacation Rental Registration)(Chapter 42 - Section 42-87)(AMENDED)
MEMO - Text Amendments For Vacation Rentals
Exhibit A - Vacation Rental Policy Analysis
Exhibit B - BUSINESS IMPACT ESTIMATE (Vacation Rentals)
Exhibit C - Proof of Public Noticing

3. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING CHAPTER 42 OF THE CITY OF WEST PARK'S CODE OF ORDINANCES ENTITLED "ZONING", ARTICLE V, DIVISION 2, SPECIFICALLY AMENDING SECTION 42-197 ENTITLED "GENERAL PROVISIONS", TO ESTABLISH REGULATIONS FOR HOME ADDITIONS AND CONVERSIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE
(Ordinance 2025-08)
ORD. 2025-08 - West Park - Amend Ord (Home Additions)
MEMO - Text Amendments For Home Additions
Exhibit A - Home Additions Analysis
Exhibit B - BUSINESS IMPACT ESTIMATE (Home Additions)
Exhibit C - Proof of Public Noticing

16. CITY MANAGER'S REPORT

1. **Board of County Commission's Ongoing Discussion Regarding Fire Rescue**
MEMO - Board of County Commissions Ongoing Discussion Regarding Fire Rescue

2. **Broward League of Cities - The Impact of Amendment 3**
MEMO - Broward League of Cities - The Impact of Amendment 3
Exhibit A - West Park Amendment-3-powerpoint-slides

3. **BSO's Response to Inquiry Regarding LPR System**
MEMO - BSOs Response to Inquiry Regarding ALPR System
Exhibit A - BSO's Response to Inquiry Regarding ALPR System
Exhibit B - Responsible LPR Guide
Exhibit C - Question from the Commission Member

4. **BSO's Innovative Remote Clinician Co-Responder Program to Enhance Behavioral Health Crisis Response**
MEMO - BSOs Innovative Remote Clinician Co-Response Program to Enhance Behavioral Health Crisis Response
Exhibit A - Broward Sheriffs Office Remote Clinician Co-Responder Program
Exhibit B - BSO Co-Responder Data Collection Sheet
Exhibit C - CAD_Trespassing_8-25-25 - 8-24-26
Exhibit D - FC_Trespass_8-25-25_8-24-26
Exhibit E - Trespass Misdemeanors 8-25-2025_8-24-2026

5. **Broward County Property Appraiser's 2026 Estimate of Taxable Values**
MEMO - Broward County Property Appraisers 2026 Estimate of Taxable Values 07-27-2026 Updated
Exhibit A - Email Dated06-29-2026 from Broward County Property Appraiser Regarding July 1st Certification of Taxable Value
Exhibit B - 2026 Hearing Date Information
Exhibit C - 2026 Tax Roll Calendar
Exhibit D - 2026 July 1st Taxable Value Report 6.25.26

6. **Update from the Legislative Budget Conference & SB 1134 Official Actions of Local Government by Senator Yarborough**

MEMO - Update from the Legislative Budget Conference SB 1134 Official Actions of Local Government by Senator Yarborough
Exhibit A â€“ Update from Legislative Budget Conference
Exhibit B - SB 1134 Official Actions of Local Government by Senator Yarborough

7. **Court Order Regarding Wilferz Company LLC Case No. CACE25015075**
MEMO - Court Order Regarding Wilferz Company LLC Case No. CACE25015075
Exhibit A - Email Dated 12-19-2025 Regarding Court Order Case No. CACE25015075
Exhibit B - August 6th 2025 Commission Meeting Agenda, Item 10-4
Exhibit C - September 17 2025 Commission Meeting Agenda, Item 15-1
Exhibit D - October 1 2025 Commission Meeting Agenda Item 15-1

8. **Broward Housing Council Annual Report**
MEMO - Broward Housing Council Annual Report 2025
Exhibit A - Broward Housing Council Annual Report 2025

9. **Monthly Budget Report**
Budget Report - August 2026

17. OLD BUSINESS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AUTHORIZING EACH MEMBER OF THE CITY COMMISSION TO SELECT A MEMBER OF THE CLERGY THAT WOULD PRAY DURING EACH CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-133)
RESO. 2025-133 - West Park - Selection of Clergy to Pray During Commission Meetings

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, REQUIRING SUNSETTING OF ALL ADVISORY COMMITTEE AND ADVISORY BOARD APPOINTMENTS OF THE CITY OF WEST PARK COMMISSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-134)
RESO. 2025-134 - West Park - Sunsetting All Advisory Committee and Board Appointments

18. NEW BUSINESS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA EXPRESSING INTENT TO AMEND SECTION 2 (7) (B) OF THE CITY CHARTER PERTAINING TO "COMPENSATION; REIMBURSEMENT FOR EXPENSES" TO SPECIFY THAT MEMBERS OF THE CITY COMMISSION SHALL RECEIVE ACTUAL AND NECESSARY EXPENSES INCURRED IN PERFORMANCE OF DUTIES OF OFFICE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-135)
RESO. 2025-135 - West Park - Charter Amendment - Section 2 (7) (b) - Compensation - Reimbursement for Expenses

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK,

FLORIDA, EXPRESSING INTENT TO AMEND SECTION 2 (6) (B) OF THE CITY CHARTER ENTITLED "FORFEITURE OF OFFICE." TO ADD A CONDITION THAT IF ANY COMMISSION MEMBER VIOLATES AN EXPRESSED PROHIBITION OF THE CHARTER, IT MAY BE GROUNDS FOR FORFEITURE OF OFFICE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-136)

RESO. 2025-136 - West Park - Charter Amendment - Section 2 (6) (b) - Forfeiture of Office

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (2) OF THE CITY CHARTER PERTAINING TO "APPOINTMENT; REMOVAL AND COMPENSATION" OF THE CITY ADMINISTRATOR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-137)

RESO. 2025-137 - West Park - Charter Amendment - Section 3 (2) - Change to City Administrator Appointment, Removal, Compensation

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (3)(e) OF THE CITY CHARTER PERTAINING TO "POWERS AND DUTIES OF THE ADMINISTRATOR" TO ADD ADDITIONAL LANGUAGE THAT THE PROPOSED ANNUAL BUDGET AND CAPITAL PROGRAM SHALL "IMPLEMENT THE FINAL BUDGET APPROVED BY THE CITY COMMISSION TO ACHIEVE THE GOALS OF THE CITY"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-138)

RESO. 2025-138 - West Park - Charter Amendment - Section 3 (3)(e) - Powers and Duties

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (3)(f) OF THE CITY CHARTER PERTAINING TO "POWERS AND DUTIES OF THE ADMINISTRATOR" TO ADD ADDITIONAL LANGUAGE THAT THE CITY MANAGER SHALL "PROVIDE INFORMATION NEEDED BY THE CITY COMMISSION FOR ITS ANNUAL EVALUATION AND PERFORMANCE"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-139)

RESO. 2025-139 - West Park - Charter Amendment - Section 3 (3)(e) - Powers and Duties

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (3) OF THE CITY CHARTER ENTITLED "POWERS AND DUTIES OF THE ADMINISTRATOR" TO ADD ADDITIONAL RESPONSIBILITIES AND DUTIES FOR THE CITY ADMINISTRATOR TO INCLUDE: MAKING RECOMMENDATIONS TO THE CITY COMMISSION CONCERNING THE AFFAIRS OF THE CITY; FACILITATING THE WORK OF THE CITY COMMISSION IN DEVELOPING POLICIES; PROVIDING STAFF SUPPORT SERVICES FOR THE COMMISSION MEMBERS; ASSISTING THE CITY COMMISSION TO DEVELOP LONG-TERM GOALS FOR THE CITY AND STRATEGIES TO IMPLEMENT GOALS; ENCOURAGE AND PROVIDE STAFF SUPPORT FOR PARTNERSHIPS WITH COMMUNITY ORGANIZATIONS AND FOR REGIONAL AND INTER-GOVERNMENTAL COOPERATION AND EQUITABLE

PROGRAMMING; PROMOTE PARTNERSHIPS AMONG THE COMMISSION, STAFF AND COMMUNITY MEMBERS IN DEVELOPING PUBLIC POLICIES AND BUILDING A SENSE OF COMMUNITY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
(Resolution 2025-140)

RESO. 2025-140 - West Park - Charter Amendment - Section 3 (3) - Powers and Duties of the Administrator (5 responsibilities)

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXPRESSING INTENT TO AMEND SECTION 3 (6) OF THE CITY CHARTER PERTAINING TO "CITY CLERK" TO HAVE THE CITY COMMISSION APPOINT A CITY CLERK FOR THE CITY OF WEST PARK AND TO AMEND THE DUTIES OF THE CITY CLERK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-141)

RESO. 2025-141 - West Park - Charter Amendment - Section 3 (6) - City Clerk

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA EXPRESSING INTENT TO ADD A NEW SECTION TO THE CITY CHARTER TO ALLOW THE CITY COMMISSION TO CONDUCT INVESTIGATIONS, SUBPOENA WITNESSES, ADMINISTER OATHS, TAKE TESTIMONY AND REQUIRE THE PRODUCTION OF EVIDENCE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-142)

RESO. 2025-142 - West Park - Charter Amendment - Add Section for Investigations

9. Discussion regarding Section 4 - Legislative, Number 1, commissioners meeting procedure - under special meetings it should state "special meetings may be held on the call of the mayor or of any member of the commission whenever practicable upon no less than 12 hours' notice to each member except as allowed by state law all meetings shall be public; however the commission may recess for purpose of discussing in a closed or executive session limiting this on membership any matter which would tend to defame character or reputation of any person, the general subject matter for consideration is expressed in a motion calling for succession and final action or such motion is not taken by the council until the matters is on the agenda

MEMO - Discussion Regarding Requested Resolution Charter Amendment to Section 4 - Legislative

10. Discussion Regarding Requested Resolution Adding Language to the Charter About Independent Audits.

MEMO - Discussion Regarding Requested Resolution Adding Language to the Charter About Independent Audits

11. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY MANAGER TO WAIVE ALL CURRENT AND FUTURE FIELD USAGE FEES FOR CSE ATHLETICS ASSOCIATION INC; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-143)

RESO. 2025-143 - West Park - Waiving Current and Future Fees for CSE Athletic Association

12. Discussion Regarding Requested Resolution for all RFQ 25-0513 - Professional Engineering Services County Line Road Improvement Project bidders to come before the Commission
    - MEMO - Discussion Regarding Request for all RFQ (25-0513 - Professional Engineering Services) Bidders to Present Before Commission
    - Exhibit A - Memo - RFQ 25-0513 Professional Engineering Services â€“ County
    - Exhibit B - Minutes of RFQ 25-0513 Consultation Evaluation Meeting
    - Exhibit C - Chapter 287 Section 055 (287.055) Florida Statutes

13. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF WEST PARK AND WEST PARK TRADE EXPO LLC FOR THE SPONSORSHIP OF A BUSINESS/TRADE EXPO EVENT AT MCTYRE PARK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE **(Resolution 2025-95)**
    - RESO. 2025-95 - West Park - Sponsorship of Business of Trade Expo
    - MEMO - Update on Business Trade Expo
    - Exhibit A - Email Correspondence from Clayton Ranger
    - Exhibit B - Memorandum Of Understanding For West Park Sponsorship of Business of Trade Expo

19. FUTURE AGENDA ITEMS

20. COMMISSION MEMBERS' COMMENTS / REPORTS

21. FOR THE GOOD OF THE ORDER

22. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items -** These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.

- **Regular Agenda Items -** These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.

- **Public Hearing Items -** This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.